

Date _____

_____ has applied to be a volunteer at AdventHealth Shawnee Mission and has given your name as a reference. Please complete this form and return it to us by mail or fax. All information provided by you is strictly confidential. Thank you for your time.

The Volunteer Services Department

VOLUNTEER REFERENCE

Name of Reference _____

Relationship _____

How long have you known the applicant? _____ In what capacity? _____

Would you recommend the applicant as a volunteer for AdventHealth Shawnee Mission? _____

Do you believe that other obligations or factors could have a significant effect on the applicant's ability to perform work at AdventHealth Shawnee Mission?

Please check the appropriate ratings on the following characteristics:

	Excellent	Good	Fair	Needs Improvement	Unknown
1. Responsible/Dependable					
2. Works effectively with others					
3. Respects confidentiality					
4. Able to understand/follow directions					

Additional Comments: _____

Signature of Reference _____

Date _____

Please return reference forms to:

**AdventHealth Shawnee Mission
Volunteer Services Department
9100 W. 74th Street
Shawnee Mission, KS 66204
Fax: (913) 789-3149**

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