**Child Life Department**

 **Practicum Student Program**

**Program Objectives**

The practicum program at AdventHealth for Children is an introduction to the child life profession. Practicum is primarily an observational experience with participation in child life activities, events, and is designed to prepare students for a child life internship. Students will begin to apply and integrate theory and research into practice and gain an understanding of the impact of healthcare on infants, children, adolescents, and families. The practicum student is supervised by a CCLS who has achieved a minimum of 2000 paid hours of experience.

**Eligibility Requirements**

1. Applicants must have reached “Junior” status or be at least 3 year of college/university.
2. Applicants are required to have completed a minimum of three of the required ACLP courses when applying, including a Child Development course.
3. Applicants must have completed a total of **100 hours** of verifiable fieldwork experience with children in a structured environment. (Descriptions below)
	1. A minimum of **50 hours** of volunteer experience in a hospital setting under the direct supervision of a certified child life specialist.
	2. A minimum of **50 hours** of volunteer or work experience with well infants, children, youth and/or families in a structured environment.
	3. A structured environment would include a daycare, lab-class with a university, school-public/private, nursery, camps, after school programs.
	4. The care of children at home, such as being a nanny, babysitting, or caring for one’s own children does not count towards this requirement.
4. Applicants must be affiliated with a university. Independent students may apply, but upon acceptance of a practicum, must enroll in practicum course at AdventHealth University for affiliation.
5. Applications must be submitted electronically to orl.child.life@adventhealth.com prior to the posted deadlines below

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**Practicum Application Checklist**

* Checklist enclosed with application.
* Applications not containing the following components will be considered incomplete. Incomplete and late applications will not be reviewed.
* Components of this application must be typed and not handwritten.

**\*Please note that we are only able to accept affiliated students**

**\*\*Please see updated information about affiliation at end of application.**

* Completed and signed practicum application submitted electronically by 11:59pm on application deadline.
* Academic transcripts from all colleges or universities attended (unofficial copies accepted; upon acceptance to the practicum program official transcripts must be sent).
* Child Life Relevant Coursework List.
* **100 hours** working with children. Please provide name of contact person and phone number or e-mail address for verification of hours.
* Practicum Questionnaire

**Semester Applying For**

\_\_Fall

\_\_Spring

\_\_Summer

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Child Life Department**

**Practicum Student Program**

**Applicant Personal Information**

Applicant Name: **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Current Address: **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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Permanent Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Applicant’s Phone Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Applicant’s E-mail Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Emergency Contact Information**

Emergency Contact Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Relationship: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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**Academic Information**

Academic Institution: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Major: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Degree: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Expected Graduation Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_ Bachelors: \_\_\_\_\_\_\_\_\_\_\_\_ Masters: \_\_\_\_\_\_\_\_\_\_\_\_

Academic Institution: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Major: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Degree: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Expected Graduation Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_ Bachelors: \_\_\_\_\_\_\_\_\_\_\_ Masters: \_\_\_\_\_\_\_\_\_\_

**Academic Institution contact information for affiliation agreement**

Name/Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

University: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Contact Phone Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Contact Email Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**I will be enrolling at AdventHealth University’s child life practicum course if offered a practicum at**

**AdventHealth for Children for affiliation: \_\_\_\_\_\_Yes \_\_\_\_\_No**

**ACLP Required courses completed (must have three completed):**

* Child Development (required for practicum at AHFC)
* \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Documentation of Experience**

Hours reported should be experiences with children and completed upon submitting this application.

|  |  |
| --- | --- |
| **Total Number of Hours in Healthcare Setting**  |  |
| **Total Number of Hours of with Well Children** |  |

\*Please list your top relevant experiences and include both experiences in healthcare and outside of healthcare. You may list a total of 6 experiences, but it is not required to include all 6 experiences.

**Experience 1:**

|  |  |
| --- | --- |
| **Description of Setting** |  |
| **Role** |  |
| **Number of Hours** |  |
| **Description of role and responsibilities** |  |
| **Supervisor Name:**  | **Phone Number:** |

**Experience 2:**

|  |  |
| --- | --- |
| **Description of Setting** |  |
| **Role** |  |
| **Number of Hours** |  |
| **Description of role and responsibilities** |  |
| **Supervisor Name:**  | **Phone Number:** |

**Experience 3:**

|  |  |
| --- | --- |
| **Description of Setting** |  |
| **Role** |  |
| **Number of Hours** |  |
| **Description of role and responsibilities** |  |
| **Supervisor Name:**  | **Phone Number:** |

**Experience 4:**

|  |  |
| --- | --- |
| **Description of Setting** |  |
| **Role** |  |
| **Number of Hours** |  |
| **Description of role and responsibilities** |  |
| **Supervisor Name:**  | **Phone Number:** |

**Experience 5:**

|  |  |
| --- | --- |
| **Description of Setting** |  |
| **Role** |  |
| **Number of Hours** |  |
| **Description of role and responsibilities** |  |
| **Supervisor Name:**  | **Phone Number:** |

**Experience 6:**

|  |  |
| --- | --- |
| **Description of Setting** |  |
| **Role** |  |
| **Number of Hours** |  |
| **Description of role and responsibilities** |  |
| **Supervisor Name:**  | **Phone Number:** |

**\*We do not require proof or verification of hours. However, upon acceptance to the practicum program we may contact listed institutions.**

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**Practicum Questionnaire** (Please limit typed responses to 200 words maximum)

1. Describe your interest in the child life profession.
2. What qualities do you possess that make you the right fit for the child life profession?
3. What is your understanding of play in the hospital setting? Please provide an example of how you have used play to interact with a child.
4. Please describe 3 professional goals you would like to accomplish in in completing a practicum at Advent Health for Children?
5. Is there anything additional you would like for us to know?

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**Application Deadlines**

We offer Fall, Spring, and Summer practicums and follow the ACLP’s deadlines for internship applications.

* Applications must be electronically submitted prior to the posted deadlines.
* All application packets are thoroughly reviewed. **Incomplete and late applications will not be considered.**
* Acceptance is based on staffing availability, program capacity and qualifications of all applicants. The most qualified candidates will be contacted via e-mail for a 1st round phone interview. 2nd round interview offers will be contacted via phone for in-person/skype/video interview. Initial offer will be made from offer dates above.
* All applicants will be contacted via e-mail throughout our interviewing process. Individual applicants that would like additional feedback may contact the practicum coordinator via e-mail the week following the initial offer date below to schedule a phone conference.

Please submit applications:

Email: orl.child.life@adventhealth.com

For questions, please call 407-609-3974

 **Child Life Department**

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**FAQ’s**

**Practicum schedule**

The practicum program will run for a total of 160 hours, completed over the course of one semester. Upon acceptance scheduling is flexible and based on staff availability and student request.

**Rotations**

Students will complete 2 clinical rotations (1-Inpatient & 1-Outpatient) as part of the practicum. Scheduling may vary due to child life staffing or other considerations.

**Do I have to be an affiliated student? YES**

We are only able to accept affiliated students. An affiliation agreement will be established between the student’s university/college and AdventHealth for Children.

We have created a new course at AdventHealth University that students who are offered a practicum at AdventHealth for Children can enroll in for affiliation if needed. For further questions about this new opportunity, please reach out to Debbie Spencer at Deborah.Spencer@adventhealth.com. More information about enrollment and courses at AdventHealth University can be found at www.adu.edu

**Interview Information**

Only the most qualified applicants will receive interviews. If you are selected for an interview the first interview will be conducted via phone. A second interview may be conducted in person/video/ skype.

**Do I need to submit recommendation letters?**

Not with the application. We may ask for references to contact if you make it to the final round of interviews.

**When will I be contacted about my status in the application process?**

Once all applications have been reviewed (typically 2 weeks after the application deadline), we contact all applicants via email to provide an update.

**Housing Arrangements**

Practicum students are responsible for obtaining their own housing. The child life department can provide guidance and additional housing information as requested. Practicum students who enroll in the AdventHealth Universities practicum course are eligible to have access AHU’s housing at the student rate

**Assignments**

Assignments included but are not limited to the following:

* Activity & Goal Assessment/Outcome Presentation
* Daily Journals
* Developmental Assessments
* Diagnosis Assignments
* Medical & Acronym Terminology List
* Reflection Paper
* Structured Weekly Journal Readings

**\*Students who complete a practicum at AdventHealth for Children are not eligible to apply/complete an internship at AdventHealth for Children.**