



IRB FEE SCHEDULE

Effective January 1, 2025

<i>Submission Type</i>	<i>Amount</i>
Internally Funded Studies †	
Initial – New Study	\$500
Late Submission Fee*	\$500
Local Context Review when Relying Upon Central IRB	\$750
Externally Funded Studies	
Initial - New Study	\$2750
Late Submission Fee*	\$500
Renewal – Full board	\$1100
Renewal – Expedited	\$825
Full Board Protocol Amendment/ Revisions	\$880
Expedited/Exempt Protocol Amendment/Revisions † †	\$660

Researchers need to account for applicable IRB Review Fee(s) in their proposed budgets. IRB fees will be submitted to Accounting monthly and are non-refundable. If you are unclear regarding whether a submission will be charged, please contact the IRB office.

Exceptions

IRB Review Fees will not be charged for the following:

- Research fully and directly funded by grants where AdventHealth is the only site(s), including:
 - Federal government, State of Florida and its local governments unless permissible per grant agency, per study
 - Non-profit foundations - including the AdventHealth Foundation
 - NOTE: Excludes Industry Grants
- Unfunded research study designed solely for an academic activity where the resident, fellow, student or learner plays a vital role in the design of the study and will have publication privileges. These will be subject to IRB review on a case-by-case basis.
- Determination Requests
- Non-research use of a Humanitarian Use Device (HUD)
- Emergency use of a drug or device
- Single Patient IND requests
- Compassionate use of a device
- Promptly Reportable Information
- Investigator Brochures
- Closures

**Late submissions – IRB submission where the study team is requesting (in writing) review at an IRB meeting having not met the submission deadline date for that meeting. Late additions to an agenda must be reviewed/cleared by the IRB Office.*

†Internally funded studies are those where there is no external funding for the study (The study will rely on AdventHealth internal operating funds for support.)

††Consent Revisions and Recruitment / Retention Materials will be charged at the IRB’s discretion.



FEE SCHEDULE

For Sites External to AdventHealth

Effective March 6, 2023

Federally Funded Studies	
Related solely to Federally Funded Studies: General Information: The NIH issued a policy permitting the institution that is acting as IRB of Record on a "single IRB" or sIRB project to charge the Relying Sites for their services (https://grants.nih.gov/grants/guide/notice-files/NOT-OD-16-109.html). The IRB will honor the sIRB budget that was provided at the time a grant letter of support was requested.	
Full Board Review	
Initial Review (AH Site)	\$1250
Onboard of External Relying Site	\$1500 per site*
Renewal & Protocol Amendments per submission	\$500 per site*
Expedited Review	
Initial Review (AH Site)	\$800
Onboard of External Relying Site	\$700 per site*
Renewal & Protocol Amendments per submission	\$300 per site*
Single IRB of Record (sIRB) for Industry-Sponsored Studies or Other: The sIRB fees* described above are in addition to the general fee schedule described under Externally Funded Studies.	
Refer to SOP CW AHC 255 External Site Reliance on AdventHealth	

What does the sIRB review fee cover?

Reliance Consultation & Confirmation Services

- Reliance agreement negotiation with each site
- Communication and coordination with the Human Research Programs (HRPs) at each site
- Reliance documentation procurement

Initial Site Review

- Site-specific protocol and supporting documents review
- Site-specific informed consent review (unlimited number of documents)
- Recruitment material review (unlimited number of documents)
- Site-specific community and institutional considerations

Ongoing sIRB Review

- Amendment reviews
- Continuing/annual reviews
- Reportable problem and event reviews